



Chailey Parish Council
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To All Councillors

A meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 17th September 2019 at 7.30pm in the Reading Room, Chailey Green.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain but must not speak unless invited to do so.

Signed: *Bettina Newell* Clerk

Date: 10th September 2019

AGENDA

- 1. Apologies for absence: Cllrs Belcher, Berry & Lethem**
- 2. Declarations of Interest: in accordance with section 31 of the Localism Act 2011 members are to declare any Disclosable Pecuniary Interests in items on this agenda and the Clerk must report any written requests for dispensation in respect of items on this Agenda.**
- 3. Questions/comments from members of the public. Under the Council's Standing Orders this agenda item will be limited to 15 minutes and no member of the public may speak for more than 5 minutes.**
- 4. To consider items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.**
- 5. To agree the Minutes of the Full Council meeting held on 16th July 2019, and to agree the Minutes of the Extra Ordinary meeting held on 3rd September.**
- 6. To receive and if thought fit approve financial reports for July and August 2019 including Clerks' briefing to full council findings of PKF Littlejohn AGAR Completion Report 15/08/2019.**
- 7. To consider and if thought fit approve a Policy for Lone working in the Reading Room and any necessary supporting entry surveillance system.**
- 8. To reconsider agenda item 7 from the Extra Ordinary meeting held 3rd September 2019 with regards to outstanding small grant applications. There is one application to be re-reviewed.**
- 9. To discuss urgently the fallen fence on Red House common raised by the Rights of Way and Countryside Officer; discuss land ownership and who is responsible for repair and payment of costs.**
- 10. To consider the re-appointment of Steve Brentnall, Internal Auditor for the current year's accounts.**
- 11. To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations.**
- 12. To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998.**
- 13. Confidential matters: to consider a resolution to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature.**
- 14. To note the date of the next meeting of the Full Council: Tuesday 15th October 2019 at 7.30pm in the Reading Room, Chailey Green.**

Please turn over...