



To All Councillors

A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 17th December 2013 in the Reading Room, Chailey Green, following the meeting of the Planning and Environs Committee.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so.

Signed:.....Clerk

Date: 11th December 2013.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest.**
- 3. Questions/comments from members of the public.** (This item to be limited to 15 minutes).
- 4. Items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.**
- 5. To agree the Minutes of the Council Meeting held on Tuesday 19th November 2013.**
(Previously circulated).
- 6. To receive reports from Council Representatives on Village Organisations.**
- 7. To co-opt Parish Councillors to fill Casual Vacancies.**
- 8. To receive Financial Reports including:**
 - Financial summaries for November 2013 (reports circulated)
 - Approval of items of expenditure
 - To consider draft of 2014/2015 budget and precept (further report to follow)
- 9. To review progress of refurbishment of Parish Assets to include:**
 - Play Area Equipment (report circulated)
 - Reading Room – to consider quotation for damp treatment and insect infestation works(circulated)
 - Chailey Windmill- to consider quotation for insect infestation works (to follow)
- 10. To consider the preparation of Chailey Neighbourhood Plan** (report circulated)
- 11. To consider items for information and future discussion:**
 - To include Clerk's report on outstanding matters (to follow).
- 12. To consider correspondence for noting and response to include:**
 - Chailey Parish Hall Accounts (circulated)
 - Friends Of Chailey Windmill meeting minutes (circulated)
- 13. To note Risk Implications:**
 - To include implications to Crime and Disorder Act 1998 Section 17.
- 14. Date of next meeting: Full Council Tuesday 21st January 2014.**