



# Chailey Parish Council

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## Minutes

A Meeting of the Chailey Planning and Environs Committee was held on Tuesday 3<sup>rd</sup> February 2015 at the Reading Room, Chailey Green, commencing at 7.30pm.

**Present:** P. Olbrich (Chairman).

Cllrs. P. Atkins, S. Avery, D. Cowan, D.Cranfield, J-P. Ellis, M. Evans, K. Matthews.

**Public present:** one.

**In attendance:** V.Grainger (Clerk).

15/13. **Apologies for absence:** Cllrs. S.Griffin, J. Millam, J. Tillard.

15/14. **Verbal representations by members of the public:**

Mr M Cornwall attended the meeting to explain the background to the planning application LW/14/0910 Units 6-11 Bluebell Business Park. Mr Cornwall explained that the proposed site was part of a former timber yard; and the building would be located at the upper end of the site, away from public view. The present building required upgrading. Currently the business employed two part-time staff and one Manager.

15/15. **Declarations of Interest by Councillors:** Cllr. Olbrich declared a personal interest in planning application LW/14/0910.

15/16. **Minutes: To agree and sign as a true record the Minutes of the Planning & Environs Committee Meeting held on Tuesday 6<sup>th</sup> January 2015.** The minutes were **Agreed** and signed as a true record.

15/17. **Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency:** None.

15/18. **Lewes District Council Planning and Tree Works Applications:**

The Planning and tree works applications presented were duly considered by members and the following responses were confirmed and agreed:

Received Date	Response Due Date	Planning Ref No.	Name & Address	Work Requested	CPC Decision
15.1.15	7.2.15	LW/14/0910	Specialised Driving Force Units 6-11 Bluebell Business Estate, Sheffield Park	Planning Application: Erection of offices and toilets to replace two portacabins.	Support
		LW/15/0004	Mr & Mrs D Harrison Howthers Farm North Common Road North Chailey	Planning Application: Erection of single storey extension.	No objections

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	4.2.15	TW/15/0003/TCA	Mr J Tillard Church Farm, North Chailey	Tree Works: Fell 4 x mature sycamore stems, Ash Tree x 1 fell.	No objections
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15/19. **Lewes District Council planning decisions and planning appeals and recommendations:** The list of planning decisions was noted.

15/20. **Correspondence for Noting and Response:**

- **Proposed Development at Glendene Farm, North Chailey:** Correspondence had been received from Reside Property Development Ltd. regarding a pre-application request submitted to Lewes District Council. The correspondence had been circulated to members for consideration. Councillors were agreed that the Council did not usually comment on pre-application matters, but relied upon the LDC Planning Officers to make the appropriate response. It was noted that a similar development had been completed by the development company in Cuckfield. The Clerk was therefore requested make enquiries to Cuckfield Parish Council and Lewes District Council Planning Officer to gain their opinions. The Council would consider the matter further once the responses were received.
- **Letter from Mr T Oliver:** Cllr. Cranfield confirmed that he had received a letter from Mr Oliver regarding the Chailey Neighbourhood Plan. Cllr. Cranfield relayed the contents to Councillors and confirmed that he would reply on behalf of the Council.
- **Plumpton Airfield Map request from Mr J Smith:** Cllr. Cranfield confirmed that an old map of the Plumpton Airfield had been located and would be supplied to Mr Smith for the Chailey Windmill museum.

15/21. **Items for Information and Future Discussion:**

- **Planning Committee Meeting dates 2015:** In view of the election being held in May it was necessary to amend the meeting dates for 2015. The Annual Full Council meeting would have to be held on 12<sup>th</sup> May; and the Planning Committee meeting on 26<sup>th</sup> May. The Planning Committee meeting for April would be held on 7<sup>th</sup> April (if there were urgent planning matters to consider) and the June meeting would be held on 9<sup>th</sup> June 2015.
- **Planning Committee Meeting dates 2016:** The list of proposed dates was circulated for information. The dates would be confirmed at the Annual Council meeting.

15/22. **Risk Implications including Implications to Crime and Disorder Act 1998 Section 17:** None.

15/23. **Date of next Planning & Environs Committee Meeting:**  
Tuesday 3<sup>rd</sup> March 2015, Urgent Planning Matters Tuesday 17<sup>th</sup> February 2015.  
The meeting closed at 8.20 p.m.

**Signed:**

**Date:**

**Chairman**

Initials:

Date:

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