



Chailey Parish Council
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Minutes

A Meeting of Full Council was held on Tuesday 28th April 2015 in the Reading Room, Chailey Green, commencing at 7.30 p.m.

Present: Cllr. M. Evans (Chairman).
Cllrs. S Avery, D. Cowan, J-P Ellis, S. Griffin, J. Millam, K. Matthews, P. Olbrich, J. Tillard

Public present: None

In attendance: B. Newell(Clerk).

15/54. Apologies: Cllr. P. Atkins

15/55. Declarations of Interest: None.

15/56. Questions/ Comments from members of the public: None

15/57. Items considered as a matter of urgency:
The Chairman mentioned:

1. Annual Assembly meeting to be held on 29th May 2015.
Chair asked Cllrs who they would like to be present at the meeting and whether to consider the Neighbourhood plan. Cllrs agreed that an update on the Neighbourhood plan would be helpful and the Chair will speak with Jack Cranfield who is heading the Steering Group for the Neighbourhood plan and ascertain whether he would like to present at the meeting or use it as a first consultation period.

Chair confirmed that the Police will be attending.

Cllr Tillard suggested inviting the elected District Councillor.

Cllr Olbrich said that it was unlikely that Gemma Kybert (Chailey Youth Group) would be attending.

Cllr Olbrich agreed to organise refreshments.

2. Annual Meeting to be held on the 12th May 2015 – will elect and welcome new Council. A Planning meeting is also scheduled for this date, which will include discussion of the Solar panels at Tompkins farm. Chailey Parish Council (CPC) have been asked by the Planning department at Lewes to give their comments by 23.05.15. As this particular item is of a very complex and sensitive nature, Chair suggested that the Planning meeting be postponed until the next scheduled Planning meeting date **(26.05.15)**. Clerk to contact LDC to request more time **(Granted)**

Cllr Millam asked if a report from DEFRA had been received by the CPC regarding soil analysis on the proposed site for the Solar panel farm. None has been received so far. Cllr Millam felt that this would be beneficial to have before the 26.05.15.

Initials:

Date:

Cllrs Ellis and Griffin said that they would co-opt. Cllr Griffin agreed to co-opt for as long as situation with Personnel committee exists and then resign.

Cllrs Millam and Olbrich had received expressions of interest from parties interested in co-opting and Chair advised that any nominees should look at the website which will contain details and write to Clerk before 10th May 2015.

15/58. To agree minutes of Full Council Meeting held on Tuesday 17th March 2015.

- Cllr Cowan said that 15/48 was still incorrect.
- Cllr Griffin said 15/50 was in correct in that she is not on the Neighbourhood plan committee.
- Minutes were not signed off and will be brought back to next meeting.

15/59. To note the result of an uncontested Election.

Chair confirmed that results had been posted on the notice boards in the village. Six people have been nominated to stand leaving 5 places. Chair emphasised that this would put a strain on the existing members, and that it would be very difficult to run the Council. Chair welcomed present non nominated members to co-opt, and would be very interested if anyone knew of anyone who would be suitable to offer their services to the village. Notification needs to be with Clerk by the 10.05.15.

15/60. To receive verbal reports from Council Representatives on Village Organisations.

- Allotments – the letter from Mr Fisher from the Allotments society will be dealt with after the Election. Clerk to respond
- Stephen Teale, Environmental officer has offered the allotment holders some manure and Mr Fisher will be contacting him about this.
- Minutes of the Highway meeting were circulated and from this it emerged that Mill Lane pedestrian refuge will cost £25,000. CPC has been advised to have a public consultation and Chair suggests that it goes into the Chailey News and ask people to respond to the Clerk with their support or objections.
- Cllr Olbrich confirmed that Gemma Kybert from the Youth Group is standing down on the 19.5.15. At present there is no one to fill her place. Cllr Olbrich asked if anyone would be willing to take on.
- Cllr Olbrich said that a resident had kindly offered to donate some money towards a swing for the village. Quotes from Playdale are £3,000. Cllr Olbrich thought it unlikely that resident would want to pay this much but asked if CPC would assist with funding. Information passed to the Chair to view.

15/61. To receive financial reports.

Clerk confirmed that there were no financial reports available at this time. Previous Clerk, Vera Grainger has agreed to shut down the year end accounts and show the present Clerk, Bettina Newell how this is done (note – present Clerk does not have any financial experience).

15/62. To consider items of correspondence for noting and response.

- Cllrs were agreeable to Barcombe Landscapes continuing to maintain Parish grounds for 2015. Barcombe Landscapes will be using same tender as last year. Clerk to confirm with Barcombe Landscapes.

- Council would like cleaning works carried out on the War memorial. Clerk to request another quote and bring to meeting on the 12.05.15.
- Don Cranfield will be attending the opening of Sun Close, Plumpton on 15.05.15. Clerk to let Hastoe Housing Association know.
- Tenant on Burnt House Field forwarded CPC photograph of fence poles that have been erected on parcel of land adjoining Neal's Farm. Clerk to write to Neal's farm querying the line of fence post and ask for clarification of their intentions.

15/63. To note Risk implications.

None to note.

15/64. Confidential information – exempt matters.

Chair asked member of the Council to make a resolution to exclude the Press and public from the meeting in accordance with the Public Bodies (admissions to meetings) Act 1960, S1, in order to discuss item 13 (not 12 as on Agenda) due to the confidential nature of these items. Cllr Griffin made the resolution and this was seconded by Cllr Tillard. At this point of the meeting, the Clerk left and meeting continued in her absence.

15/65. Date of next meeting of Full Council: 12th May 2015, 7.30pm (Annual Meeting)

Signed:

Chairman

Date:

Initials:

Date: