



**To All Councillors**

**A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 15<sup>th</sup> December 2015 at 7.30pm in the Reading Room, Chailey Green.**

**Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the beginning of the meeting, after which they may remain, but must not speak unless invited to do so.**

**Signed: *S Treharne* Clerk**

**Date: 9<sup>th</sup> December 2015**

**AGENDA**

- 1. Apologies for absence.**
- 2. Declarations of Interest: in accordance with section 31 of the Localism Act 2011 members are to declare any Disclosable Pecuniary Interests in items on this agenda and the Clerk must report any written requests for dispensation in respect of items on this Agenda.**
- 3. Questions/comments from members of the public. (Under the Council's Standing Orders this agenda item will be limited to 15 minutes and no member of the public may speak for more than 5 minutes).**
- 4. To consider the co-option of a Councillor.**
- 5. To consider items not on the agenda which the Chairman is of the opinion should be considered as a matter of urgency.**
- 6. To agree the Minutes of the Full Council meeting held on Tuesday 17<sup>th</sup> November 2015 (attached).**
- 7. To receive and approve financial reports for November 2015 (attached).**
- 8. To consider the changes to the procurement of audit for smaller authorities (paper attached) and to consider whether the Council should opt out of the new arrangements.**
- 9. To receive a paper on the proposed pedestrian crossing over the A275 at Mill Lane, South Chailey (attached) and to consider how the Council should proceed.**
- 10. To consider the budget for the financial year 2016/17 (papers to follow)**
- 11. To receive a report on the relocation of the Parish Office to the Reading Room.**
- 12. To receive a report on the Sports Pavilion and to consider and if thought appropriate approve two draft legal documents (attached).**
- 13. To receive reports on:**
  - Play provision and brush clearance at Roeheath.**
  - The Japanese Knotweed on Chailey Common.**
  - The additional notice board at Chailey New Heritage.**
  - The new website**

14. **To consider items of correspondence for noting and response (list to follow)**
15. **Risk Implications: to note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998.**
16. **Confidential matters: to consider a resolution to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature.**
17. **To note the date of the next meeting: Tuesday 19<sup>th</sup> January 2016 at 7.30pm in the Reading Room, Chailey Green.**