



# Chailey Parish Council

[www.chailey.org](http://www.chailey.org)

## SCHEME OF DELEGATION MINUTES

Due to the rapid increase of the Omicron variant, Chailey Parish Council cancelled their Planning & Environs meeting scheduled for the 4<sup>th</sup> January. Instead, a Scheme of Delegation meeting was held on the 5<sup>th</sup> January at 6.00pm in the Reading Room, Chailey Green, where the Chair, Vice Chair and the Clerk met to formally vote on the planning applications received for the month of January.

**Present:** Cllrs Ken Jordan, Peter Olbrich.

**Public present:** None.

**In attendance:** Mrs B Newell (Clerk)

**22/001. Apologies for absence:** None.

**22/002. Verbal representations by members of the public:** None

**22/003. Declarations of Interest by Councillors:** None.

**22/004. Items not on the agenda considered as a matter of urgency:**

- Cllr Jordan has been in contact with SSALC who will begin the process of helping the Parish Council to recruit a new Clerk. The present Clerk will provide SSALC with a Job Description and Person Specification by the end of the week. The Council will also advertise the post locally. All being well, it is hoped that the new Clerk will begin on the 21<sup>st</sup> February with a three week handover.
- Cllr Olbrich has been approached by the Sports Club asking if they could change their lease from the present Tenancy at Will to a pro forma maintenance agreement. This would provide consent for the club to manage, improve and maintain the pitches. The Clerk has forwarded details to Cllr Penfold for advice and the subject will be brought to the table for discussion at the January Full Council meeting.

**22/005. Approval of minutes:** The P&E minutes from the 7<sup>th</sup> December 2021 were accepted as true and accurate. Proposed by Cllr Olbrich, seconded by Cllr Jordan. Carried unanimously.

**22/006. Lewes District Council planning applications:** The following planning applications were considered by Councillors and the following responses were agreed:

Planning Application	Applicant	Work requested
LW/21/0889 Response: 07/10/22	3 Longhurst Cottages, Haywards Heath Road, North Chailey	Demolition of existing rear conservatory and erection of single storey extension to rear, removal of existing roof lights and erection 2no dormers to front and rear. <b>CPC support this application. However, they would like to draw attention to the fact that the new extension extends right to the edge of the boundary and would like to see a 1m gap between the neighbouring property. Proposed by Cllr Olbrich, seconded by Cllr Jordan. Carried unanimously.</b>
LW/21/0907 Response: 07/01/22	Foxglove Cottage, Green Lane, Chailey	Removal of tile cladding from all elevations and replacement weatherboarding. <b>As the application stands, CPC see no reason not to support. Proposed by Cllr Olbrich, seconded by Cllr Jordan. Carried unanimously.</b>

		<b>NB. To bring to the attention of LDC, the applicant has applied to the Secretary of State for Environment, Food &amp; Rural Affairs (Defra) for consent to construct works on the land in Back Lane and Caveridge Lane, South Chailey. The proposed works are for the creation of a new tarmac cross-over from the existing highway over the Common land (approx. 10 sq meters, to access their freehold property. CPC will discuss at their Full Council meeting on the 18<sup>th</sup> January.</b>
LW/21/0921 Response: 07/01/22	Birchlea, Haywards Heath Road, North Chailey	Removal of single storey garage and replacement two storey garage with 2no high level windows to the rear, 2 no west facing front dormers and 2no windows to north and south side gable ends. <b>CPC support this application; however, they suggest a condition is applied so that the new garage does not become a separate dwelling. Proposed by Cllr Olbrich, seconded by Cllr Jordan. Carried unanimously.</b>

**22/007.** To note Lewes District Council's planning decisions and the results of appeals:

<b>Planning Application</b>	<b>Applicant</b>	<b>Work requested</b>	<b>CPC decision</b>	<b>LDC decision</b>
LW/21/0848 AKA LW/21/0849	Fir Tree Cottage, Station Rd., North Chailey	Replacement of existing fence with red brick wall.	Object. P&E 07/12/21	Refused
LW/21/0802	Culworth, Lower Station Rd BN8 4HU	Single-storey rear extension and first floor side extension above existing garage	No Objection. P&E 02/11/21	Approved
LW/21/0354	Cox's Farm, Jackies Lane, Newick, BN8 4QX	Replace the existing stable block and sheds with a new stable building.	Support. P&E 03/08/21	Approved

**22/008.** Date of next Planning & Environs Committee meeting will be held on Tuesday 1<sup>st</sup> February 2022 at 7.30pm at St Peter's Church.

Signed by:  
Chair

Date: