



Chailey Parish Council
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Minutes

A meeting of the of the Full Council was held on Tuesday 19th April 2022 at St Peter's Church, Chailey Green.

Present: Chair: Cllr. K. Jordan
Cllrs. S.Avery, N.Belcher, E.Berry, M.Cornwall, M.Evans, M.Lethem, J.Tregenza, P.Olbrich, R.Penfold.

Public present: Cllr Matthew Milligan, Mr Christopher Rylands

In attendance: Ms D King, Clerk

22/057.Apologies for absence: Cllr. J. Millam

22/058.Declarations of interest: None.

22/059.Questions/comments from members of the public:

Cllr Milligan had circulated a proposal for the ESCC small scale road safety fund and hoped to obtain Chailey Parish Council's support. It was agreed to discuss the proposal later in the meeting.

22/060.Items considered as a matter of urgency:

Renewal of Tenancy Agreement for Mr. Bone. The Clerk reported that the tenancy was due for renewal. It the budget passed for 2022/23 the terms of the tenancy remain the same. Cllr Berry proposed to renew the tenancy. Seconded by Cllr Olbrich. All in favour.

22/061.To agree the Minutes of the Full Council Meeting held on Tuesday 15th March 2022.

The Minutes of the Full Council Meeting were agreed as being true and accurate. Proposed by Cllr Lethem, seconded by Cllr Olbrich. All in favour.

22/062.To consider responsibility for Rowheath Driveway Maintenance:

The item was moved forward to allow a member of the public to speak. Mr C Rylands expressed his situation and concerns with regards to the track leading to Wilding Farmhouse. As the owner of Wilding Farmhouse he has legal right of access with responsibility for the maintenance of the track. The previous owner had been told that she had sole responsibility for the maintenance of the track in 2010. Mr Wilding is concerned that the Car Parking for the new playground is insufficient and will cause

damage this track. He was unsure if other vehicles had right of access and was obtaining legal advice.

The Council discussed the issues raised and the resolution that Mr Rylands would like to achieve.

Cllr Penfold confirmed that the Parish owned the track and queried that the owner of the house had access to the exclusion of others. Cllr Jordan proposed that the Council would take on some of the maintenance responsibilities. Cllr Belcher commented that there were a number of similar situations with regards to right of access over Common Land within the Parish and clarified with Mr Rylands the resolution he was seeking was Do the Council now pay for maintenance or improve the car parking? Mr Rylands confirmed that his preferred option was for proper Car Parking Provision.

Cllr Avery felt that there were no other suitable areas to site a Car Park. Cllr Jordan and Cllr Avery thought that assistance with maintenance was the best way forward.

Cllr Berry proposed a site meeting be held with Councillors and Mr Rylands to be arranged by the Clerk to enable Councillors to view the situation on site and in addition agree positions of signage and an additional bin. The item to be returned to at the next meeting.

22/063.To receive and if thought fit approve the financial reports for March 2022.

The financial report for March 2022 was agreed as being true and accurate. The Clerk reported that it was now the end of the financial year and that time will be committed to preparing for internal and external auditors. Cllr Lethem queried the uncashed cheque to Costain for £600. The Clerk reported this related to the Highways Feasibility Study for the proposed lighting on the Mill Lane junction/A275, south Chailey which Ms Newell requested in January 2022. Cllr Lethem proposed to accept the financial report for January, seconded by Cllr Tregenza. All in favour.

22/064.The Council to discuss arrangements for the Annual Parish Meeting on 13th May 2022.

Cllr Jordan wished to agree items that would encourage Parish involvement and had suggested (a) Siting of Electric Vehicle Charging Points (b) Updating the Local Plan. Both could involve a steering group including members of the Parish with interest and/or expertise in the area.

Cllr Lethem suggested that with the Lewes District Council land availability assessment outcome identifying a number of sites in Chailey that future developments including Eton Fields be on the agenda.

Cllr Evans proposed that the MP, County and District Councillors together with Community Organisations be invited. In the past Community Groups had had an opportunity to report on recent and current activities.

Cllr Berry thought that the relocation of the telephone box could be discussed.

Cllr Avery that footpaths and cycle paths, in particular the proposal to link Lewes to North Chailey could be presented.

Cllr Belcher commented on the poor provision of dog waste bins and if additional bins provided that would be at a cost to the Council.

22/065.Clerk's update on matters arising from March Full Council meeting:

- 22/041 ESCC Road Safety Project fund to be discussed at SLR meeting on 4th May 2022. Cllr Milligan had circulated a proposal today that he was seeking support from the Parish Council for.

- 22/028 War Memorial – names to be added, still ongoing.
- 22.046 Re positioning of the telephone kiosk. The Clerk had unfortunately received the same response from ESCC with regards to relocation of the kiosk from outside the old Swan Pub. Cllr Berry was disappointed and felt that ESCC response would not change. Cllr Lethem confirmed that the Parish Council thought it was the best location and it may be possible to design in safety features to overcome Highways concerns. It was pointed out that it might be easier to negotiate with Mr Hoogstraten to place it in the derelict Horns Lodge Pub Car Park. Cllr Evans agreed the matter would be raised at the next SLR meeting.
- 22/048 Toad Hall. The Clerk had taken no action on this matter. Cllr Olbrich reported that the Parish Council had ownership of the land and that we could either obtain a District Valuer report paid for by the owner of Toad Hall or as suggested by Cllrs Evans and Avery the Parish Council write formalising the situation with the owner whereby they accepted responsibility for maintenance. Cllr Penfold enquired whether the fencing position had been resolved. Cllr Olbrich and the Clerk were asked to draft a letter to formalise the position to come back to the next meeting.

22/066. To consider whether the painting of the Chailey Windmill should be deferred to enable the fundraiser time to raise funds against the cost.

Cllr Avery asked if CIL money could be spent on the redecoration of the windmill. The Clerk had received an email from LDC stating that CIL can be spent on the provision, improvement, replacement, operation or maintenance of infrastructure, and anything else that is concerned with addressing the demands development places on an area. If the CIL money was not felt to be appropriate, then the Parish Council would be left with very low levels of reserves. Cllr Avery queried Ear Marked Reserves EMR for the works had not been built up. The windmill had works carried out in 2020 to the fantail and that the previous repainting in 2014 had not lasted as long as anticipated. The EMR was not sufficient to cover the costs of the proposed redecoration. The previous EMR had been set at £2,000 a year which is not sufficient. Cllr Belcher felt that emotionally it was important to get on with the works and that maybe the Friends of Windmill could fundraise generally. Cllr Evans reported that meetings had taken place with Sankeys and paint manufacturers with regards to the life of the repainting. A paint representative would be happy to carry out a site inspection to ensure it was being properly used. It was felt that the condition of the Windmill would further deteriorate if the works were not carried out. KJ felt that lessons had been learned through the process. The meeting reaffirmed the decision 22/045 taken at the March meeting. The Clerk was asked to contact Sankeys as a priority.

22/067. To discuss the Queen's Platinum Jubilee celebrations.

Cllr Olbrich reported that there had been no proposals received following from the posts on Chailey Chat or other publicity requesting ideas. The cost of an official beacon was between £2 – 3,000 and a gas fired one was £500. In the light of this it was agreed that the Chailey Bonfire Society would light a bonfire on the day and time that beacons were to be lit. Permission has been received from the land owner to have a bonfire.

Cllr Jordan reported Gradwell Retirement were to celebrate the Platinum Jubilee on 26th May, details to be posted on Chailey Website.

Cllr Berry reported that New Heritage were having a celebration on 4th June.

It was proposed that an amount in the region of £2,000 of the Small Grant Fund be brought forward to enable community groups to bid for support towards their celebrations. Proposed Cllr Lethem and Seconded Cllr Cornwall Agreed.

22/068.To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations:

- Cllr Berry reported that she had joined the litter pickers recently in both North and South Chailey. She reported that the brick works/Mill Lane were much cleaner than North Chailey. The litter pickers to be alerted to Rowheath play ground.
- Cllr Lethem reported that the letter from Parish Councils to Lewes District Council with regards to the Planning Sites Assessment was being led by Plumpton PC.
- Cllr Belcher reported that Red House Common dog waste bin was overflowing and that maybe an additional bin was required. LDC will charge for emptying additional bins. Maybe it is an issue that can be raised at the Annual Parish Meeting.
- Cllr Avery reported that he had carried out additional work on the website. The Clerk now had her photograph up. The new amenities at Rowheath could be found in 3 places. The Cllrs photos had been neatened.
- Cllr Olbrich reported that he had removed the sign for Rowheath playground following changes to the positioning and because it included a neighbours ariel shot. Cllr Olbrich had amended the sign and hopes that it meets approval as it will have saved the Council approximately £850 quoted for a new sign.
- Cllr. Olbrich said that the registration of all PC owned land at the Land Registry must be completed as quickly as possible. It was important to ensure that the PC's ownership was readily apparent in all cases so that developers considering whether to apply for planning permission to build new houses always knew from the start which land belonged to the PC." Cllr Avery proposed that a land/property specialist be engaged to carry out this work. Cllr Avery proposed to contact Clive Smith in Lewes.

22/069.Cllr Milligan proposal seeking Parish Support

ESCC had circulated a proposal to install advisory part-time 20 mph limit signs, with flashing school warning lights at Mill Lane, South Chailey.

Cllr Milligan apologised for the short notice but had been informed that the fund was already receiving a number of bids. The proposal replaces the existing signs with new advisory signs. There will not be a change in the speed limit. The signs would be in use during school hours. Cllr Belcher proposed the Council support the bid. Seconded by Cllr Tregenza. All in favour.

Cllr Jordan and Clerk to draft a statement of support to Cllr Milligan

22/070.To note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998. None

22/071.Confidential information: None.

22/072.To Discuss and Agree changes to the Chair’s Allowance.

Cllr Jordan reported that the Chair’s Allowance had remained the same for his 5 years time as Chair at £800. Cllr Jordan proposed that the allowance goes up to £1,000 a year. The allowance is in the place of expenses. Cllr Cornwall proposed the increase, seconded by Cllr Avery. Motion passed with 5 abstentions.

22/073.Next Full Council meeting: Tuesday 10th May 2022 at 7.30pm at St Peter’s Church, Chailey Green.

The Chair, Cllr Ken Jordan took the opportunity to thank all the Councillors that had served with him during his time as Chair over the last 5 years. All Cllrs had been very supportive. He recorded his thanks to the 3 Clerk’s he had been fortunate to work with over the last 5 years. It had been a huge pleasure and privilege to have served for the last 5 years.

Cllr Belcher proposed a vote of thanks to Ken for being such a good leader. Seconded by Cllr Evans. Supported by All.

Signed:
Chair

Date: